

# Auditor Study Committee 8/2/17

*Wednesday August 2nd 5:30-6:30pm*

*Eugene Public Library Singer Room (2nd floor)*

**Purpose:** To develop an objective, factual matrix of models for a performance auditor position. This matrix will form the framework for the City Council's work session; as well as to frame the issues in public conversations.

The matrix should include:

- City government size and structure.
- Authority and organizational structure (e.g., who hires/elects).
- Scope and cost of auditor role.
- Pros and cons.
- Any specific considerations for City of Eugene.

**Introductions** 5 minutes

- With public comment announcement
- Short overview from Lucy

**Leadership** 5 minutes

- Chair or co-chairs of the committee

**Process**

- How do we want this committee to function?
- How can Emily help?

**Questions we have NOW?**

**Next Meeting:**

- What days & times work?
  - Will create a doodle poll after the first meeting to prepare for the next one.

Oregon's public record and meetings laws:<sup>1,2</sup>

- Notice: Notice of meetings of the study group will be publicized as for other city advisory committees: Published in local newspapers, on city's calendar of community events, etc.
- Materials: Materials for meetings of the study group will be available to the public on a website.
- Minutes: Detailed minutes of study group meetings need not be maintain. But summary notes that include major conclusions or recommendations with who voted how should be maintained, approved at following meetings, and made available to the public.
- Public testimony: Each meeting of the study group will provide a time for public comments, in general at the end of each meeting, except when a major decision is scheduled comments should occur before such decision.
- Public comments: There will be a mechanism for the study group to receive written comments, via email, website and/or postal mail, and such comments shall be included in materials for each meeting.

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<sup>1</sup> Citizen's Guide to Public Records and Meetings, [http://www.doj.state.or.us/public\\_records/pages/citizens\\_guide.aspx](http://www.doj.state.or.us/public_records/pages/citizens_guide.aspx)

<sup>2</sup> Public Records and Meetings Law, [http://www.doj.state.or.us/public\\_records/pages/index.aspx](http://www.doj.state.or.us/public_records/pages/index.aspx)